

TEXAS COLLEGE

OFFICE OF RESIDENCE LIFE
2404 North Grand Avenue
Tyler, TX 75712-5400



PH: 903-593-8311 Ext. 2321
FAX: 903-529-7879

Housing Application

You must complete and return this application to the address above, along with your non-refundable room reservation fee of \$150.00 before you will be considered for on-campus housing. Freshmen students are required to live on-campus their first year, unless you have a written exemption from the Vice President of Student Affairs. Given that on-campus housing is limited, we encourage you to submit the required fee as soon as possible.

Semester: Fall Spring Summer (Year) 20 _____

Classification: Freshman Sophomore Junior Senior

I am a "New Student" to Texas College I am a "Returning Student to Texas College

Please Print

Name: _____
Last First MI

Permanent Address: _____

Phone Number: (____) _____ - _____ Gender: _____

Date of Birth: ____ / ____ / ____ Social Security: _____

Academic Major: _____

Permanent Home Contact:

Parent/Guardian Name: _____

Address: _____ Phone: (____) _____ - _____

City: _____ State: _____ Zip: _____

Emergency Contact Information:

Name: _____ Relationship: _____

Address: _____ Phone: (____) _____ - _____

City: _____ State: _____ Zip: _____

Please be advised that all factors (i.e. conduct and disciplinary cases) will be taken into consideration for final decision of who is allowed to stay on campus.

A confirmation slip will be given and must be presented to the Residence Center Manager in order to receive a room key. **Lost confirmation slips will result in automatic room changes. NO EXCEPTIONS!!** The college does not provide insurance on personal belongings. Students are encouraged to obtain Renter's insurance if not a dependent child on their parent's homeowner's insurance.

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Home Away From Home

Your room should become your home away from home during your matriculation at Texas College. You should make your room as “comfortable” as possible.

What should I bring?

- Students must bring their own linen (twin bed sheets, towels)
- Personal hygiene (toothbrush, toothpaste, shower shoes, etc.)
- Small refrigerators are allowed, even though each residence hall has vending machines
- Posters taped in the rooms are allowed.
- Small television and stereo sets are allowed. However, each residence hall has a student lounge that has a television set in it.
- Each room contains a telephone jack. However, telephones and long distance service are the option /responsibility of each student. We recommend utilizing calling cards.
- Each dormitory has washers and dryers. Student must furnish detergent

What is not allowed?

- Weapons of ANY types (i.e. guns, knives, mace, throwing stars, etc.)
- Cooking appliances with open flames.
- Hanging decorations such as pictures, posters, bulletin boards, or other decorations that requires nails.
- Pets of any kinds with the exception of fish in a maximum 10 gallon tank

Fees for violating these and other housing policies are explained in the Student Affairs handbook.

Texas College does NOT provide any insurance for student’s belongings. Parents are encouraged to secure insurance for student’s belongings.

Charges will be accessed for damages to resident rooms. Texas College assumes NO responsibility for student’s personal belongings.

Students with known medical conditions must inform the housing director.

The residence halls officially close four times a year. **This means that you must vacate the premises during these occasions.** At the end of each semester, you must completely move out of your room, taking all of your belongings with you so that the college may do routine maintenance and repair.

Residence Halls close during:

- Thanksgiving holiday
- Christmas holiday (you must remove all belongings)
- Spring break
- After Commencement (you must remove all belongings)