



Texas College

TRANSFER STUDENT REFERENCE SHEET

Please provide the information requested below and send this form to the last Chief Student Affairs Officer or Registrar of the college/university that you previously attended. This should be done at the time you request transcripts. Note that your admissions file at Texas College is considered incomplete until this form is returned.

PLEASE TYPE OR PRINT ALL INFORMATION

TO THE STUDENT

Last Name: _____ First: _____ MI: _____ Maiden Name: _____

Full name used while attending previous institution: _____

Home Address: _____
City St Zip

Last Semester of Attendance: Fall _____ Spring _____ Summer _____

Social Security Number: _____ Date of Birth: _____

I hereby authorize you to complete and release the requested information immediately. Please return this completed form to the address listed above.

Applicant's Signature _____

Date _____

TO THE COLLEGE/UNIVERSITY

The student named above has given Texas College permission to obtain information from your college/university about his/her attendance. Please respond to the items below and return this form to Texas College. Thank You.

1. Why did the student named above leave your college/university? _____

2. Has the student been under disciplinary censure? _____ If so, please describe: _____

3. Please check one of the following:

- This student is: _____ A. Eligible to return to this institution
 _____ B. Eligible to return only under special conditions
 _____ C. Not eligible to return to this institution

Please explain ineligibility or conditional eligibility: _____

Staff completing this form: _____ Title: _____

College/University: _____ Address: _____

City State Zip

You may fax this form to: (903) 526-7879 or mail to:
Texas College Admission Office
P O Box 4500
Tyler, TX 75712-4500

09/08