

Applicant _____ Student ID# _____

INDEPENDENT SPECIAL CIRCUMSTANCE APPLICATION
2011 – 2012

1. You worked full-time in 2010, but is not working now. (Must be unemployed for at least 10 weeks to qualify.) Last day of full-time employment _____

Requested	Document	Received
_____	Statement from employer	_____
_____	Student/Spouse tax forms	_____
_____	2011 Income	_____
_____	Other	_____

2. Your spouse, who earned money in 2010, is not working now. (Must be unemployed for at least 10 weeks to qualify.) Last day of full-time employment _____

Requested	Document	Received
_____	Statement from employer	_____
_____	Student/Spouse tax forms	_____
_____	2011 Income	_____
_____	Other	_____

3. You have already applied for Federal Student Aid, and since that time your spouse has died.

Requested	Document	Received
_____	Death Certificate	_____

4. You (or your spouse) received unemployment compensation or some untaxed income or benefit for 2010, but have lost that benefit for at least 10 weeks in 2011. The untaxed income must be from an agency, a company, or a person because of a court order, for example: Social Security benefits, Child Support, or disability benefits, welfare benefits, etc. (Do not include Veteran's educational benefits.)

What benefit? _____

How long lost and why? _____

Requested	Document	Received
_____	Statement from agency	_____
_____	Notarized statement	_____
_____	Other	_____

Notice of Non-Discrimination

Texas College does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religion, national origin, sex, age, disability, or veteran status. The Vice President of Academic Affairs has been designated to handle student inquiries regarding non-discrimination policies and the Director of Human Resources has the responsibility for faculty-staff concerns in this regard. Contact information is: Texas College, Attn: Vice President of Academic Affairs/Compliance Officer, Office of Academic Affairs/Martin Hall 1st floor, 2404 North Grand Avenue, Tyler, Texas 75702, (903)593-8311 ext. 2243 office, (903)526-4426 fax or Texas College, Attn: Director of Human Resources, Martin Hall, 1st floor, 2404 North Grand Avenue, Tyler, Texas 75702, (903)593-8311 ext. 2201 office, (903)593-4277 fax.

[] 5. Your family has **OTHER** unusual circumstances, such as tuition expenses at an elementary or secondary school **OR** unusual medical or dental expenses not covered by insurance.

Requested	Document	Received
_____	Statement from organization providing services	_____
_____	Verification of total billing	_____
_____	Other	_____

[] 6. **Other Special Condition not listed above (please specify):**

Requested	Document	Received
_____	_____	_____
_____	_____	_____

Expected Income and Expenses for 2011:

Student's earnings from work	\$ _____
Spouse's earnings from work	_____
Unemployment benefits	_____
Adjusted Gross Income	_____
Expected tax paid	_____
Child Support received	_____
TANF (AFDC)	_____
Other Untaxed income	_____

I certify that all the information on this document is true and correct to the best of my knowledge, and further understand that any misleading information would require that I repay any funding received, and could jeopardize further Title IV eligibility.

 Student's Signature

 Date

Action Taken _____

 Financial Aid Administrator

 Date